

FEE: \$100/Residential  
\$150/Commercial or Industrial

### BATESVILLE PLANNING COMMISSION

## Application for Conditional Use Permit

Please complete this form and provide all attachments as required. Failure to provide complete and accurate information may result in processing delays. Submit an original and five (5) copies of this form and all attachments.

Applicant: \_\_\_\_\_ Property: \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
Address \_\_\_\_\_ If in subdivision Name \_\_\_\_\_  
\_\_\_\_\_ Block \_\_\_\_\_ Lot Number \_\_\_\_\_  
Phone (W) \_\_\_\_\_ (H) \_\_\_\_\_

District in which approval sought:

- Single-Family Residential (R-1)       Traditional Business (T-1)  
 Historic Residential (HR)       Commercial Community (C-1)  
 General Family Residential (R-2)

Specific Use Proposed:  Check here if this use will require a determination of use not listed

Brief description of Impacts on surrounding properties (use additional sheets if necessary)

Proposed Mitigation of Adverse Affects (use additional sheets if necessary)

Required Attachments:

- Plot plan

By signing this application, I declare that, to the best of my knowledge and understanding, the information contained herein is accurate and a truthful representation of the facts involved in this matter. I further understand that if any material misrepresentation of the facts contained herein is discovered, the application will be withdrawn from further consideration.

Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_  
Signed

FOR OFFICIAL USE ONLY	
Date Received: _____	
Filing Fee Received: _____	
Date to PC: _____	
Date of PC Meeting: _____	
Date of Publication: _____	
Date of Hearing: _____	
Date of Action: _____	
Date Transmitted: _____	

Instructions for completing  
**Application for Conditional Use Permit**

---

- Name and Address      ✓    Enter the name(s), address and phone number (both work and home) of the owner(s) of each parcel included in the proposed conditional use.
- ✓    Provide the street address of the property. If there is no address (the property is undeveloped), but the property is in a platted subdivision, provide the name of the subdivision and the block and lot number(s) of the property for which a conditional use is proposed. If not located in a subdivision, provide enough information (such as a legal description) to precisely located the property.
- Zoning District        ✓    Indicate the current zoning classification(s) of the property(ies)
- Proposed Use            ✓    Indicate the proposed land use of the property. If this use is not specifically listed as an acceptable conditional use in the Zoning Code, check the box. If the use is not listed, a separate application will have to be made to the Batesville Planning Commission for a determination as to acceptability. [See Section 14.03.07. of the Batesville Municipal Code for further details regarding this process. **No conditional uses are permitted in zoning districts I-1 and I-2.** A favorable decision on this issue will have to be rendered by the Planning Commission before the application can be considered. If the Planning Commission determines that the proposed use is not an acceptable conditional use under the provisions of the Zoning Code, the application will not be heard.
- Impacts                ✓    Provide an explanation about the expected effects, both positive and negative, which the proposed use will have on other properties in the vicinity. Be specific with respect to impacts on traffic circulation and congestion, parking, etc.
- Mitigation             ✓    Provide a description of measures which are proposed to mitigate identified adverse affects.
- Map with details        ✓    Provide a plot plan which includes the following information:
- Boundary of property(ies) included in the conditional use request, including bearings and distances. If parcels are part of subdivision, indicate name of subdivision and plat book number, page and date recorded;
  - Date, map scale, and north arrow;
  - Location and name of all existing streets (showing pavement width, type, and right-of-way);
  - Location of all existing utilities and their easements;
  - Location of all structures, indicating address, construction type, usage;
  - Location of any and all drainage ways, flood prone areas, and precise location of 100-year flood area;
  - Boundary lines of existing zoning districts;
  - Proposed utilities, if any;
  - Proposed internal circulation, parking, loading and unloading areas, access, landscaping and screening, if any;
  - Location of significant natural features;
  - Location of all survey reference points, monuments, etc.;

## Table of Permitted Conditional Uses

Zoning District	Allowable Conditional Use
Single Family Residential (R-1)	<ol style="list-style-type: none"> <li>1. Hospitals and convalescent homes</li> <li>2. Broadcast media and wireless communications towers</li> </ol>
Historic Residential (HR)	<ol style="list-style-type: none"> <li>1. Hospitals and convalescent homes [same provisions as R-1]</li> <li>2. Broadcast media and wireless communications towers</li> </ol>
General Family Residential (R-2)	<ol style="list-style-type: none"> <li>1. Private clubs or lodges</li> <li>2. Hospitals and convalescent homes</li> <li>3. Mobile home park</li> <li>4. Rehabilitative homes</li> <li>5. Branch library</li> <li>6. Retail, service and office uses whose scope of operation and scale is oriented heavily toward the neighborhood in which it is located, and whose characteristics involve limited vehicular traffic, storage space requirements, signage, or parking. Examples of such uses might include convenience stores, beauty shops, salons, doctor or dentist offices, or similar activities.</li> <li>7. Broadcast media and wireless communications towers</li> </ol>
Traditional Business (T-1)	Apartments [not using ground floor space except exit or entry, do not interfere with commercial nature of neighborhood, provide adequate parking]
Commercial Community (C-1)	Light manufacturing/processing operations requiring very minimal outside storage, truck traffic and external noise, vibration, dust, odor or glare
Light Industrial (I-1)	None permitted
General Industrial (I-2)	None permitted