

BATESVILLE PLANNING COMMISSION

Application for Final Plat Approval Lot Split

Please complete this form and provide all attachments as required. Failure to provide complete and accurate information may result in processing delays. *Note that this application must be satisfactorily completed and accepted for submission **at least ten (10) days prior** to the Planning Commission meeting at which action is requested.*

Developer

Name: _____ d.b.a. _____

Address: _____

Phone: _____

Proposed Subdivision

Name: _____

Required Attachments (see instructions for further information)

___ Final Plat Document

___ List of new or increased public services required

Certification

By signing this application, I declare that, to the best of my knowledge and understanding, the information contained herein is accurate and a truthful representation of the facts involved in this matter. I further understand that if any material misrepresentation of the facts contained herein is discovered, the application will be withdrawn from further consideration.

Owner/Developer: _____
Signed

Date: _____

FOR OFFICIAL USE ONLY

Date Received: _____
Filing Fee Received: _____
Date to PC: _____
Date of PC: _____
Date of Action: _____
Date Recorded: _____

Comments:

Instructions for completing
Application for Lot Split Final Plat Approval

- Lot Split Defined Lot split means the dividing or re-dividing of a lot or lots in a recorded plat of a subdivision into not more than two tracts according to the criteria established at BMC 15.02.24(c). *[BMC 15.02.01]*
- Developer ✓ Type or legibly print the name and complete address of the developer. If the developer/owner is doing business as (d.b.a.) a corporation, provide the name of the corporation or business.
- Proposed Subdivision ✓ Indicate the name of the proposed subdivision.
- Required Attachments ✓ Plat map clearly showing:
- Name of subdivision, block and lot number of the lot to be split
 - the proposed new lot numbers;
 - lot dimensions and area;
 - Location of existing and proposed easements;
 - Streets and utilities within one hundred feet (100') of the lots;
 - Drainage within one hundred feet (100') of the lots
 - Surveyor's seal and certification of the accuracy of the property line descriptions
 - E-911 addresses
- ✓ List of new or additional public services that will result from the addition of a new lot, such as water, sewer, electricity, natural gas, cable, phone, drainage structures, etc.
- See Section 15.02.24(c) of the Batesville Municipal Code for the specific and detailed requirements of the final plat.
- Certification ✓ The Developer must sign and date the certification.