

BATESVILLE PLANNING COMMISSION

Application for Final Plat Approval

Please complete this form and provide all attachments as required. Failure to provide complete and accurate information may result in processing delays. *Note that this application must be satisfactorily completed and accepted for submission **at least ten (10) days prior** to the Planning Commission meeting at which action is requested.*

Developer

Name: _____ d.b.a. _____
 Address: _____

 Phone: _____

Proposed Subdivision

Name: _____ Check here if this plat is one or more phases of a previously approved/platted subdivision
 Phase: _____ Check here if this plat is the first phase of a proposed larger subdivision
 Date Preliminary Plat Approved: _____

Required Attachments (see instructions for further information)

- ___ Final Plat Document
- ___ Bill of Assurance/Restrictive Covenants
- ___ Assurance of Completion of Improvements
- ___ As-Built Plans

Certification

By signing this application, I declare that, to the best of my knowledge and understanding, the information contained herein is accurate and a truthful representation of the facts involved in this matter. I further understand that if any material misrepresentation of the facts contained herein is discovered, the application will be withdrawn from further consideration.

Owner/Developer: _____ Date: _____
Signed

FOR OFFICIAL USE ONLY	
Date Received: _____ Filing Fee Received: _____ Date to PC: _____ Date of PC: _____ Date of Action: _____ Date Recorded: _____	Comments:

Instructions for completing
Application for Final Plat Approval

- Developer ✓ Type or legibly print the name and complete address of the developer. If the developer/owner is doing business as (d.b.a.) a corporation, provide the name of the corporation or business.
- Proposed Subdivision ✓ Indicate the name of the proposed subdivision. If this final plat is a portion or phase of a larger subdivision which has been developed/approved previously, check the top box. If this plat is the first phase of a larger subdivision yet to be designed or developed, check the second box.
- Required Attachments ✓ See Section 15.02.31 of the Batesville Municipal Code for the specific and detailed requirements of the final plat.
- ✓ Assurance of Completion of Improvements. This requirement [Section 15.03.15 of the Batesville Municipal Code] is to be met either by:
- Certification of Completion of Improvements
 - Security for completion of improvements in the form of a cashier's check, certificate of deposit, treasury bond or other negotiable government security; or
 - Irrevocable letter of credit; or
 - Performance and payment bond.
- ✓ Provide **two (2)** copies of the proposed Bill of Assurance or other form of restrictive covenant which is intended to be used as a condition of sale and use of property.
- ✓ Provide **two (2)** copies of "As Built" construction plans
- Certification ✓ The Developer must sign and date the certification.